



AHED

Login Instructions

1 FIRST TIME USERS

1.1 NASA Badge: Users with Smartcard or Agency ID

1.2 NON-NASA Badge: Users without Smartcard or Agency ID

2 SIGN IN WITH NASA LAUNCHPAD

1 FIRST TIME USERS

1.1 NASA Badge: Users with Smartcard or Agency ID

Users with a NASA Smartcard or Agency ID don't need to register in AHED. To Contribute, **Sign in with Launchpad**. No other steps are required.

1.2 NON-NASA Badge: Users without Smartcard or Agency ID

1. Click on **CREATE NASA GUEST ACCOUNT**. We recommend using institutional emails when setting up the account.



2. A new window's browser will open and take you to the Guest Account Services. Fill out the required information under **Sign Up** and then click on **CREATE ACCOUNT**. We recommend you use your institutional email account when setting up the account.

The screenshot shows the NASA Guest Account Services sign-up page. The page title is "Guest Account Services" with a "Need Help?" link. The main heading is "Begin access for collaboration and information sharing with NASA using a Guest Account!". The "Sign Up" section is highlighted with a red box and contains the following fields and options:

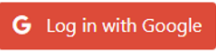
- First Name: John
- MI: MI
- Last Name: Smith
- Email: john.smith@email.university.edu
- Citizenship: UNITED STATES (dropdown menu)
- Checkboxes: I am at least 16 years old; I have read and agree with the Terms of Service
- Buttons: "Create Account" (blue), "Log in with NASA" (blue), "Log in with Google" (red)
- Link: "Reset Password" (blue)

The "Terms of Service" section is highlighted with a blue box and contains the following text:

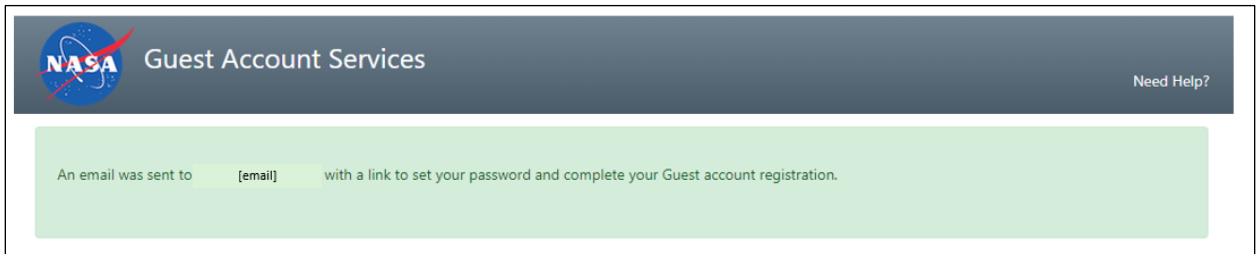
Terms of Service

By accessing and using this information system, you acknowledge and consent to the following:

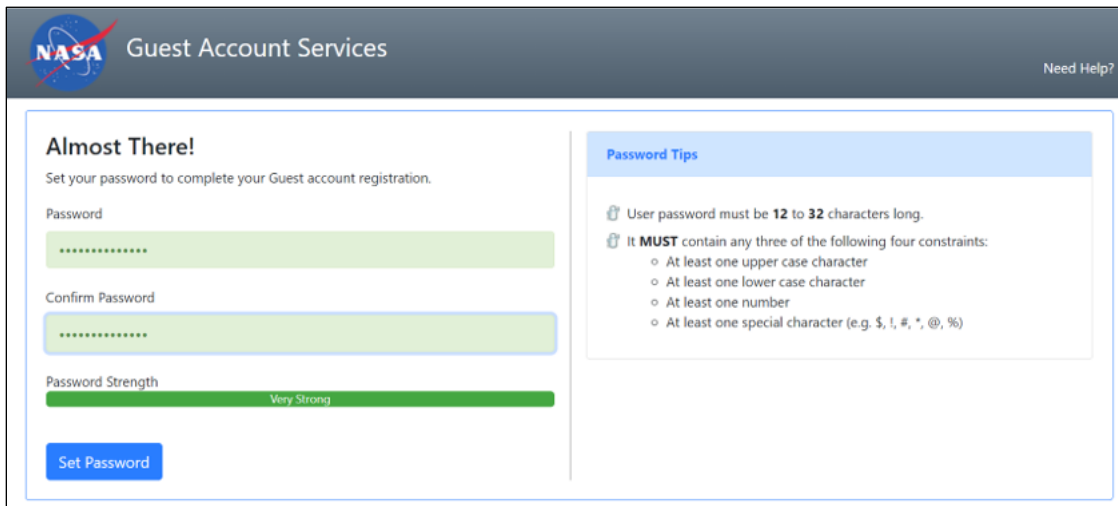
You are accessing a U.S. Government information system, which includes: (1) this computer; (2) this computer network; (3) all computers connected to this network including end user systems; (4) all devices and storage media attached to this network or to any computer on this network; and (5) cloud and remote information services. This information system is provided for U.S. Government-authorized use only. You have no reasonable expectation of privacy regarding any communication transmitted through or data stored on this information system. At any time, and for any lawful purpose, the U.S. Government may monitor, intercept, search, and seize any communication or data transiting, stored on, or traveling to or from this information system. You are NOT authorized to process classified information on this information system. Unauthorized or improper use of this system may result in suspension or loss of access privileges, disciplinary action, and civil and/or criminal penalties.

NOTE: Please, DO NOT USE  It won't allow you to sign in in AHED using NASA Launchpad.

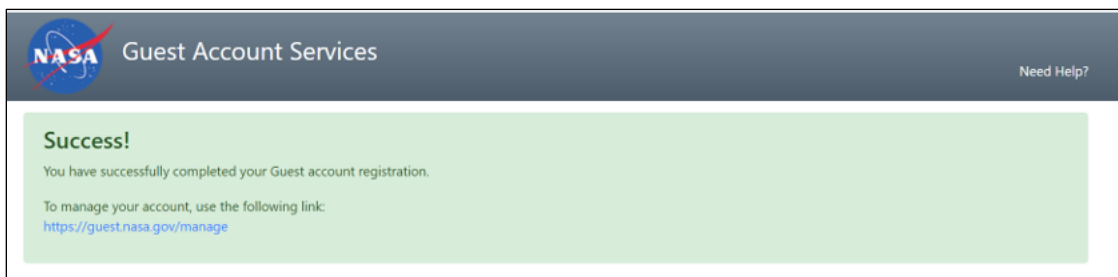
3. A message on the screen will inform you that:



4. Close window's browser.
5. You will receive an email from identity.manager@nasa.gov asking you to follow a link to set your account password. For security reasons, the link will expire in one hour.
6. Set the Password.



7. Your NASA Guest account is now created. Close the window's browser.



Your Guest account password is valid for 60 days. To keep your Guest account active, you will need to change the password before the expiration date. Guest accounts are deleted after a period of inactivity. To regain access to your Guest account, simply go to the website <https://guest.nasa.gov/> and create a new account with the same email used to create the previous account.



8. REGISTER ACCOUNT IN AHED:

- a. Go to <https://astrobiology.nasa.gov/ahed/login> and **SIGN IN WITH LAUNCHPAD** using **Agency User ID** option with NASA Guest account email address and password.
- b. Fill out and submit the registration form. Our team will review the information and contact you shortly via email.

Additional User Info

Welcome to the Astrobiology Habitable Environment Database Community!

In order to activate your access to AHED, please provide the information below to help speed up approval time. After submission, you will receive an email confirming your request (please, check your spam folder). Our team will contact you shortly via email. In the meantime, your access will remain as "Pending".

* Mandatory fields

* = Required Field

First Name: *	Last Name: *	E-mail:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Affiliation: *	Funding Source(s): *	
<input type="text"/>	<input type="text" value="e.g. NASA ROSES, NSF, etc... or N/A"/>	
Solicitation Number:	Discipline(s):	
<input type="text" value="e.g. NNN19ZDA001N-HW"/>	<input type="text" value="e.g. mineralogy, biochemistry, planetary science, etc"/>	
Expected File Types:	Expected Dataset(s) Volume:	
<input type="text" value="e.g. txt, pdf, xlsx, doc, etc"/>	<input type="text" value="e.g. < 200 KB, <1MB, >20GB, etc"/>	
Additional Comments:		
<input type="text" value="250 character max"/>		

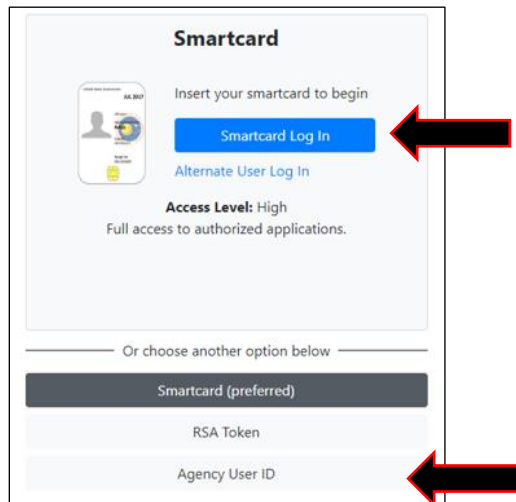
9. Once your account has been approved, you will always **Sign in with NASA Launchpad** using **Agency User ID** option with NASA Guest account email address and password.

2 SIGN IN WITH NASA LAUNCHPAD

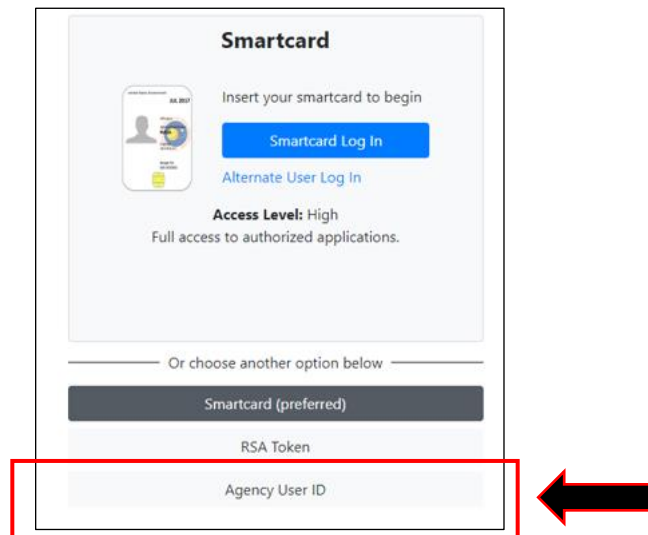
1. Click on **SIGN IN WITH NASA LAUNCHPAD**



2. **NASA Badge:** Users with a NASA Smartcard or Agency ID, log in with your Smartcard or Agency ID and Password.



3. **NON-NASA:** With a NASA Guest Account, select the Agency User ID option.





4. Use your NASA Guest account email and password.

Agency User ID

Agency User ID [Forgot Agency User ID?](#)

Password [Forgot Password?](#)

[Log In](#)

Access Level: Low
For full access log in with a smartcard.

Or choose another option below

Smartcard (preferred)

RSA Token

Agency User ID